

Resume

Rey L. Arnold *JoAnn*
8321 Escalante Drive
Sandy, Utah 84070

Telephone: (801) 561-2379

Experience:

X Health Industries, Inc.
Salt Lake City, Utah

Vice President, Cost Control

Member of Executive Committee, participated in overall administration of business to plan, implement, and review variety of projects, systems, and business practices designed to improve the profitability of the company.

Field work with Regional Managers on programs of expense control through contract financing, expense budgeting, miscellaneous business practice systems.

Developed system of national accounts, including consolidation of insurance coverage for 120 locations, real estate tax evaluation, utility cost analysis, promotional gift items.

Developed a program of more effective communications with 15 semi-autonomous Regional offices through reports and periodic meetings.

Administered risk management program including liason between field and Home Office, loss prevention program, new location coverage.

Developed and maintained a company policy manual.

Developed system to administer a national suggestion card program and handle national information and complaint file.

Acting Regional Manager (temporary assignment) with responsibility for all aspects of company business.

X Touche Ross & Company
Salt Lake City, Utah

Management Consultant

EDP design of accounting systems for a decentralized health club chain, construction company, and retail sporting goods firm.

Development of manual systems and procedures handbooks to support automated systems.

Design of and execution of implementation plans.

EDP design of law enforcement information system.

X Utah Department of Employment Security
Salt Lake City, Utah

Systems Analyst

EDP design of on-line, real time computerized job matching system as pilot project for Department of Labor; including documentation of existing system, system flow and integration, programming specifications, supervision of programming, implementation.

Forms design for conversion from manual to automated system including real time and batch data capture.

Development of procedures manual to implement system, conducted field training.

EDP system design for common data base, integrated management information system.

Office Manager

Selection of staff, training, control, establishment of goals to effect an integrated employment security program including employment service, unemployment insurance, employer contact program, vocational counseling, vocational testing, community relations, and labor market reporting and forecasting.

Public Relations Representative 1960-1962

Development, planning, coordinating and effecting agency public relations program. Preparation of news releases, brochures, pamphlets, conference agendas. Radio and T.V. appearances.

Management Services Technician 1960-1962

Development of classification and compensation plan for a hospital, grain mill, restaurant, lumber yard, attitude surveys and turnover studies for a variety of firms. Test development project for a hospital. Development and maintenance of labor market information series.

Interviewer

Recruitment and referral of applicants to unskilled, highly skilled, technical, and professional occupations. Recognition of special needs such as counseling, testing, and job development.

U. S. Army

Cryptographic Specialist

Duties classified (Top Secret Security Clearance).

Other

Miscellaneous jobs during school and summers including truck driver, route salesman, resort hotel desk clerk. Part-time Ski Instructor.

Education:

B.S. Degree, Psychology, Brigham Young University.
One year graduate school Industrial-Personnel Psychology.

Professional:

Elected Phi Kappa Phi 1955-56

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Key L. Arnold
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Active in variety of Civic and Community groups including:

Chamber of Commerce, Industrial Development, Civil Defense,
Youth Programs, Sertoma Club, Lion's Club, American Legion,
Tourist and Publicity Committee.

Personal:

Married, three children, health excellent, height 6'3", weight
200, born July 19, 1932.

*He was hired 2-11-74 7:00 pm -
and pd. an advance, and 900⁰⁰/mo for 4 mo.*